

FOREIGN BROADCAST INFORMATION SERVICE

P.O. Box 2604
Washington, D.C. 20013

26 August 1987



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Now that you have almost completed your summer only assignment with FBIS, let me express our appreciation for the exemplary manner in which you performed your duties. It has been a pleasure to have had you with us.

Your primary duties--logging and disseminating incoming teletype messages--may have appeared to be routine and somewhat repetitive. You can be assured that these are important steps in getting information to appropriate staff officers with minimum delays. Your quick grasp of new procedures and ability to work effectively without close supervision has been impressive.

We hope the past summer with FBIS has been interesting and enjoyable and has enhanced your work experience. Your colleagues have enjoyed working with you and join me in wishing you the very best as you get ready to return to Virginia Tech.

Sincerely,



Deputy Director

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